CUSTOMER COMPLAINTS FORM

Customer Details









In order for us to process your complaint we require you to complete this form accurately and with as much detail as possible. This will help our Complaints Team assess your case and provide an outcome within 15 days.

All receipt copies and photographs must be attached to your email when returning this form, failure to do so may impact the outcome of your complaint.

First Name:	
Last Name:	
Email Address:	
Address Line 1:	
Address Line 2:	
City:	
Post Code:	
Customer Job Ref:	
Complaint	
Incident Date:	
Location/Address where incident occurred:	
(If different from above)	
Type of Complaint:	[] Customer Service
	[] Billing
	[] Vehicles/Driving
	[] Goods Damage
	[] Property Damage
	[] Missing Goods
Were Perfect Group staff notified on the day of the incident?	[] Missing Goods









Complaint Description:	
Please describe your complaint in as much detail as possible.	
Did you witness the incident?	
Damage Information (if applicable)	
Description of item:	
Description of item:	
Description of item:	
Description of item: Date of Purchase:	
Date of Purchase:	
Date of Purchase: Original Purchase Price:	
Date of Purchase: Original Purchase Price: Please attach receipts for proof of purchase Type of damage:	
Date of Purchase: Original Purchase Price: Please attach receipts for proof of purchase	
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This form must be returned to: customerexperience@perfect-group.co.uk